

**Center Point-Urbana 6-8 Band Handbook
2017-2018**

Dan & Dorothy Jacobi, Directors



Dear Parents and Students:

We would like to take this opportunity to welcome students and parents to the CPU Band program. Through band you have the opportunity to grow both socially and academically.

This handbook is being given to you so you may understand the requirements for being in the band. Please read this handbook carefully and sign and return the sheet by the date indicated on the final form.

Be aware that all performances are a requirement, receive a grade and are a vital part of the learning process. By giving you the performance dates now, we hope to eliminate conflicts.

Feel free to stop in at any rehearsal and listen to what is happening in band. Parents are an integral part of the CPU band program. Please communicate with us regarding band activities and your child's preparation. Please utilize the CPU band webpage to answer questions and find up to date information such as itineraries for upcoming events at: www.cpubands.org

If you have any questions or concerns, please contact us at:

Mrs. Jacobi: dotjacobi@cpuschools.org

849-1102 ext. 3218

Mr. Jacobi: danjacobi@cpuschools.org

849-1102 X 1321

Musically yours,

Mrs. Dorothy Jacobi

Mr. Dan Jacobi

5-12 Co-Directors, CPU Bands

CPU Band Mission Statement

The CPU Band program teaches 21st century skills through an organized music group that demonstrates respect, pride, discipline, self-expression, creativity, and higher-level thinking. (See the following website for more information on 21st century skills:

http://www.p21.org/storage/documents/P21_Framework_Definitions.pdf

Philosophies

- * Music is unique and necessary. All students should have the opportunity to take part in these elements that allow them to be more human. Welcome to the CPU band where unique opportunities are demanding and rewarding. They will require personal commitment, dedication to common group goals and discipline.
- * Fundamental to the group's success are respect, integrity, class and pride. Respect for oneself, one's fellow band members and other performers results in an attitude of cooperation and mutual support.
- * Pride, a sense of dignity and respect, is the fundamental aspect of participation in the CPU Band program and a guide to responsibility. Those who have pride in themselves will do their best to always give maximum effort. Band members should not engage in any activity which will degrade themselves or the band program or school.
- * It is not as important to be recognized as the best, but that we discover the best in each of us, that we find in ourselves the ability to accomplish beyond what is easy and press ourselves to new levels of achievement. If we do these things, ratings and recognition will take care of themselves.
- * There is a time for concentrated work and a time to relax and enjoy friends. Sensible observations will alert you as to which is appropriate at the moment. Fun will take the form of satisfaction and pride in a job well done and performed musically. The nature of music and performing is innately fun!
- * Band is a place for hard work, fun, pride, sweat, tears and determination in the pursuit of excellence... and well worth it!

Band Parents

As parents, you play a large role in determining how successful your child will be in band. Support of your child's efforts can mean the difference in success or failure on their instrument. A few things you can do to help support your child are listed below.

1. Show an interest in the music studies of your child.
2. Arrange a daily practice time in a quiet place.
3. Help them with their practice; learn with them.
4. Help them keep record of what they practice and the amount of time practicing and set short-term goals with rewards.
5. Keep their instrument in good repair and keep them supplied with all materials and accessories (reeds, oil, etc.)
6. Help them to be on time and be good communicators.
7. Keep informed of activities.
8. Notify the director, in advance, if your child is to be absent or tardy to any rehearsal or concert.
9. Make sure students have their instrument and materials on appropriate days.
10. Discuss with the director(s) anything that might help them to understand your child better.
11. Attend all performances and parent meetings.
12. Get involved when & where possible.

Classroom Rules & Expectations for Concert Band

- * Band rehearsals are from 10:58-11:41 and is a semester long commitment.
 - * 6th Grade Band is Monday & Thursday & every other Wednesday. 7-8 Grade Band is Tuesday & Friday & every other Wednesday.
 - * Conduct yourself with respect and always try to make a positive contribution to the ensemble. Treat other students, equipment and school property with great care in all areas of the school (band room, storage spaces, hallway, buses etc...)
 - * Always strive to improve individual playing ability by practicing daily. Keep track of what you are practicing in addition to practice time & have a parent/guardian signature.
 - * Do not chew gum, candy or drink pop in the band room or whenever playing your instrument.
 - * Be in your seat ready to play with all necessary materials (instrument, music/book, pencil with eraser) BEFORE the director is ready to begin.
 - * Use a folder to keep your music and music book organized and well cared for. There is a \$1 charge per page for missing, lost or destroyed school music.
 - * ALWAYS have a pencil with an eraser for all rehearsals & lessons. **NEVER USE PEN!**
 - * Only handle and play your own instrument. This includes the percussion section. Percussionists are the only students allowed to play the percussion equipment.
 - * Take proper care of your instrument and school equipment. Regular maintenance such as oiling, greasing, cleaning mouthpieces, monthly bath for brass etc., are a vital part of keeping your instrument in good playing condition. Do not throw or toss large instruments into their cases or drag along the floor. Make sure the cases are latched and put in their proper place after rehearsals/lessons.
 - * You will be expected to respect the band room and all items within. Pick up after yourself; keep shelves and the floor clean of trash and personal items. It is not the Band Director's job to clean up after you & custodians will appreciate our efforts to make their job easier.
 - * If you are sick and at school, you will be expected to play your instrument in band class unless you have a signed Doctor's note stating you cannot play – this includes orthodontia work.
 - * Attend and perform at all scheduled performances. Performances are required & graded.
- * ***Once a verbal warning has been given, failure to follow or meet the classroom expectations will result in one of the following: detention, phone call to parents, e mail or meeting with parents, meeting with the principal, replacement or repair costs of damaged or lost equipment or music, permanent dismissal from the band.***

CPU 6-8 GRADING POLICY FOR BAND

4 - Advanced

3.5- Above Proficient

3 - Proficient

2.5 - Working Towards Proficiency

2 - Below Proficient

1 - Absence of Progress

0 - No evidence

1 - Incomplete

BAND POWER STANDARDS:

Power Standard #1 (PS#1): Singing and/or performing on instruments, alone and with others, a varied repertoire of music.

Power Standard #2 (PS#2): Improvise, compose & arrange music within specified guidelines.

Power Standard #3 (PS#3): Reading and Notating Music

Power Standard #4 (PS#4): Listen, analyze, and describe music.

Power Standard #5 (PS#5): Understand how music relates to other arts, disciplines, history, and cultures.

Power Standard #6 (PS#6): 21st Century Skills Universal Constructs: Critical thinking, Effective Communication, Creativity, Collaboration, Flexibility and Adaptability, Productivity & Accountability.

REQUIREMENTS FOR ALL BAND MEMBERS:

I. Participation (PS#1 - 20-10 points per week)

a. Class Participation

1. Observes & follows classroom rules & expectations.
2. Has all necessary materials including a pencil with eraser.

II. Lesson Preparation (PS#1-5 - 10 points per week)

a. Lessons

1. Attends weekly lessons
2. Has all necessary materials including a pencil with eraser.

b. Demonstrates lesson preparation by performing at an acceptable level the following:

1. Correct notes, rhythms, dynamics, articulations, tempos, posture, playing position, tone quality, intonation and knowledge of note names.

III. Practice (PS#6 - 90 points)

a. Completes a weekly lesson log Assignment/Goals & has a parent initial. (Lesson logs are checked at weekly lessons.)

b. Practices a minimum of 90 minutes per week

IV. Scale & Playing Tests (PS#1-6 - 40 points per scale/playing test)

a. 6th Grade responsible for 2-3 tests per quarter (see *6th Grade Scale & Playing Tests* P.8)

b. 7-8 Grade responsible for 5 tests per quarter (see *7-8 Grade Scale & Playing Tests*)

c. All Percussion scores will consist of an average between a rudiment skill and mallet test.

d. All scale tests are played from memory. Playing tests are not played from memory.

e. Students are allowed to re-take tests with the following parameters:

1. Students who earn a 3 or above, may NOT re-take tests
2. The playing/scale test that is re-taken must be within the assigned quarter
3. If re-taking, the most current score is entered into the grade book
4. Re-taking a test must occur at least one day after the initial test is done

V. Performances (PS#1-6 - 20 points per performance)

a. All performances are required and graded and skills assessed include:

1. All musical aspects of the performance
2. Conduct & behavior from arrival to departure at the performance venue

b. Excused absences shall only be for illness of the student or family emergency. A Parent/Guardian must contact the band office in either case.

c. For anticipated absences, Directors must be notified by parent/guardian at least two weeks prior to the performance if not sooner.

d. Excused absences will be allowed to make up points in a manner determined by the Director.

e. Unexcused absences will NOT be allowed to make up missed points.

f. Honor Bands are optional and NOT a required part of being in band.

PERCENTAGE BREAKDOWN:

Participation		25%
Lesson Preparation		35%
Practice		10%
Scale & Playing Tests		20%
Performances		10%
	TOTAL =	100%

ATTIRE FOR PERFORMANCES

Performances are very special and formal occasions. Regular school clothing such as jeans and t-shirts are not appropriate for such an important event. Many weeks of hard work go into the preparation of a performance and the final presentation begins with looking our very best. It is important to follow the guidelines below and make a positive 'visual' as well as 'audio' presentation. **The guidelines below are required of all performances unless otherwise notified. Failure to follow guidelines will result in earning 0 credit for the performance.**

Girls - "Be classy... not flashy!"

- * A dress, skirt, or dress pants and a nice blouse or sweater is acceptable.
- * All dresses and skirts must be **below knee length or longer WHEN SEATED.**
- * **No bare shoulders or low cut bodice.** This includes sleeveless, spaghetti straps and tank tops. A light sweater or jacket can cover tops designed with bare shoulders.
- * Closed toe dress shoes are preferred, but any dress shoe is acceptable. No flip flops.
- * Black is the most formal and preferred color for concert performances although red and green are encouraged for the December performance.

Boys:

- * Dress shirt & tie with dress pants, belt, and dress shoes is required.
- * Shirts must be tucked in at all times and sleeves rolled down and buttoned (unless it is a short sleeved dress shirt.)
- * No cargo pants or black jeans.
 - * Black is the most formal and preferred color for concert performances although red and green are encouraged for the December performance.
- * ***Note: If purchasing dress clothes are a financial burden, please contact the director.***

REPAIRS

Occasionally instruments need repair. When students report a problem to the director, we evaluate the instrument, and if it is a minor repair such as loose screw, incorrect assembly, or stuck part, we try to repair it the same day. If we are unable to identify the problem or make the repair ourselves, as a courtesy, we take the instrument to West Music with instructions to call the parent with an estimate prior to doing any work. In addition, West will provide a loaner instrument at no charge for the student to use while their instrument is being repaired. If the parent has purchased the maintenance plan through West, West will automatically do the repair at no charge according to the maintenance agreement. If no maintenance plan was purchased, West will call the parent and the parent may decide if they want to have the repairs done at that time or if the instrument should be sent back to school - all at no charge. This method of doing repairs has proven to be effective and efficient and the parent still decides when and who does the repairs.

CPU 6-8 Required Band Supply List

ALL INSTRUMENT CASES MUST HAVE A NAME TAG.

ALL 7-8 STUDENTS MUST HAVE A FLIP FOLDER WITH A MINIMUM OF 10 WINDOWS.

* *Cleaning and maintenance should be taken care of on a regular basis outside of class time.*

* *Instruments must be in good playing condition at the beginning of school. Summer is a good time to get instruments to a repair technician.*

<p><u>FLUTE</u></p> <ol style="list-style-type: none"> 1. Cleaning/tuning rod 2. Cleaning cloth (lint free,fray free material) 	<p><u>OBOE & BASSOON</u></p> <ol style="list-style-type: none"> 1. Minimum of three cane reeds 2. Cleaning swab 3. Cork grease
<p><u>CLARINET & SAXOPHONE</u></p> <ol style="list-style-type: none"> 1. Reed guard(s), either plastic or metal 2. Minimum of four reeds (Directors can help you select an appropriate strength/size.) 3. Cork grease 4. Cleaning swab 5. Soft polishing cloth (saxophones only) 	<p><u>TRUMPET, BARITONE, & TUBA</u></p> <ol style="list-style-type: none"> 1. Valve oil - Blue juice brand preferred 2. Tuning slide grease 3. Cleaning rag (lint free, fray free material) 4. Polishing cloth 5. Cleaning kit that includes: Valve brush, mouthpiece brush, & flexible bore brush. (These kits usually come with polishing cloth also.)
<p><u>FRENCH HORN</u></p> <ol style="list-style-type: none"> 1. Rotary valve oil with needle-nose applicator 2. Tuning slide grease 3. Cleaning rag (lint free, fray free material) 4. Polishing cloth 5. Mouthpiece brush & flexible bore brush 	<p><u>TROMBONE</u></p> <ol style="list-style-type: none"> 1. Superslick (oil acceptable if necessary) 2. Small water bottle 3. Tuning slide grease 4. Cleaning rag (lint free, fray free material) 5. Polishing cloth 6. Mouthpiece brush & flexible bore brush
<p><u>PERCUSSION</u> - <i>label everything!</i></p> <ol style="list-style-type: none"> 1. One pair 5B or SD1 drum sticks (6th Grade) 2. One pair 5A drum sticks (7-8 Grade) 3. 1 pair timpani mallets (7-8 Grade) 4. 1 pair bell mallets 5. 1 pair Mike Balter Ensemble 13B medium blue yarn mallets 6. Percussion kit (includes 2 ½ octave bell set & practice pad) 7. Stick bag with name tag 8. \$75 Percussion Usage fee Payable to 'CPU Schools.' 	

2017-2018 CPU 5-8 Grade Performances & Honor Bands

Performances at CPU are an important part of participating in band. Students are required to attend all their scheduled performances. Honor Band information will be sent home and posted at cpubands.org

Students should arrive no earlier than 15-20 minutes prior to the start of the performance unless otherwise instructed. Students must also check in with the directors and tune in designated areas.

** Please see the "Attire" portion of the handbook for appropriate concert dress.*

Month	Date	Event	Time	Location	Ensemble
Aug	18	7-9 Band Camp & Fall Activities Kick-Off Performance	1-8PM	HS	7-12 Bands
Oct	12	Fall Concert	7:00 PM	MS	6/7/8 Bands
Dec	2	NEIBA JH Honor Band Festival	TBD	Oelwein HS	Select 7-8 Band
Dec	14	Winter Concert & Photos	7:00 PM	MS	5-8 Bands
Feb	2	Solo & Ensemble Festival	TBD	HS	ALL 6-8 Band
Feb	23-24	Coe Jazz Summit	TBD	Coe College	MS Jazz
Mar	3	NEIBA Jazz Festival	TBD	Independence HS	MS/HS Jazz
Mar	7	NEIBA MS Concert Band Festival	TBD	TBD	6/7/8 Bands
Mar	8	5-12 Band Concert	7:00 PM	HS	5-12 Bands
Apr	8	Coe College Junior/Senior High Honor Band REHEARSAL	TBD	Coe College, CR	Select 7-12 Band
Apr	14	Coe College Elementary Honor Band	TBD	Coe College, CR	Select 5/6 Band
Apr	15	Coe College Junior/Senior High H. Band Rehearsal & Concert	TBD	Coe College, CR	Select 7-12 Band
May	9	5-8 Band Concert & Awards	7:00 PM	MS	5-8 Bands
May	10	All-Iowa 8th Honor Band	TBD	Des Moines	Select 8th
May	12	Dinner & a Dance	5-8PM	HS	MS/HS Jazz Bands
May	19	Adventureland Performance	10:30AM	Altoona, IA	7-8 Band
July	24-26	HS Percussion Camp	2-5PM	HS	HS Band
Jul/Aug	30-3	HS Band Camp	12-5PM	HS	HS Band
Aug	17	7-9 Band Camp & Fall Activities Kick-Off Performance	1PM-8	HS	7-12 Bands

PLEASE RETURN THIS SECTION BY WEDNESDAY, August 30th, 2017.

We have read the CPU 6-8 Band Handbook. We understand that attendance at performances is required and we agree to abide by the expectations defined in this handbook.

(Student Name – print)

(Grade)

(Student signature)

(Parent signature)

(Date)